

TRIGG COUNTY PROJECT DEVELOPMENT BOARD

Minutes of meeting held on August 9, 2006 AT 4:30 P.M. at Trigg County Courthouse Annex, Main Street, Cadiz, Kentucky 42211

Members present:

Woody Woodall, Kentucky Bar Association Representative; Pam Perry, Circuit Court Clerk; Bill Cunningham, Circuit Judge; Kevin Stroud, Fiscal Court Representative; and Dolores Smith AOC Representative. Berlin Moore, Board Chairman was absent due to a death in his family.

Others Present:

Vance Mitchell, Project Manager, AOC; Dennis Arthur, Project Architect for CMW, inc.; Cindy Mitchell, Vyron Mitchell and Allen Reed, Cadiz Record; Alan Watts, WKDZ; Richard and Jane Pauze; Stan Humphries; Matt Shankli (sp?), Architectural student at UK; Angela Thomas; Charles Norfleet, Dan McBride and Terry Hamby representing B Mar and Associates.

The meeting was called to order by Woody Woodall who stood in as acting chairman for Judge Moore. The board observed a moment of silence to remember the Moore family during their time of bereavement. Vance Mitchell stated that based on AOC guidelines, if only three board members are present, he can vote in order to make the quorum (at this time in the meeting, Dolores Smith and Kevin Stroud had not arrived). Woody called for a motion to approve the minutes of the July 12, 2006 meeting. Pam Perry made the motion with a second by Judge Cunningham. Discussion was called for and there being none, by unanimous vote the motion was passed.

B Mar and Associates presence was noted and the meeting were turned over to them for their proposal to act as Construction Manager. Terry Hamby, President of B Mar made the presentation. (During this presentation, board members Dolores Smith and Kevin Stroud arrived). After B Mar's presentation, questions and comments from the board, the architect and AOC project manager were entertained. By consensus of the board, the issue of hiring/not hiring a construction manager will be taken up at the next meeting of the board when Judge Moore can be present.

Vance stated that AOC has met with Dennis and discussed things like security wiring, including where the data outlets and security cameras will go and generally went over the plans as to where we are right now.

Woody asked Dennis Arthur to bring us up to date. Dennis gave each board member a handout of Phase B of the project. This was a continuation of Phase A which was floor plans, site plan and elevation. Phase B is about sixty percent a construction document. Phase B will be submitted along with a narrative on the building itself which will include various other documentation. When Phase B

has been submitted, a new copy will be given to the board. All of this is going to get the project ready to be bid in December. Dennis produced a color board depicting a color scheme for the board's review. The color board contained samples for paint, tile, carpet, countertops and wood for cabinets and trim. The board reviewed and discussed the samples.

Kevin Stroud said he spoke with someone from the 911 Office and they are having trouble getting the different utilities to commit to a date when they can move the 911 Office. The person he talked to thinks they may not be able to move until January. Vance said he also needs to know when he needs to start looking for property to rent for the circuit courtroom and judge's chambers. Dennis stated that since we are on track to bid the project in December, the necessary arrangements to move the 911 Office need to be started. There was discussion about the schedule for the demolition of the present courthouse but it was acknowledged that until the 911 Office is moved, the demolition cannot be scheduled. Dennis said that someone needs to make some calls to utility contractors or whoever is needed to see if the 911 Office move can be expedited. It was suggested that maybe Judge Moore could make some calls and try to get that process moving. There was discussion about removing pews and other items from the present courtroom that will be incorporated for use in the new facility. Dennis reminded the board that unless there is some proof of a previous environmental assessment of the site, there will have to be one done and any findings of asbestos or lead based paint will have to be taken care of before the building can be torn down. Dennis said he would start getting proposals for the assessment.

Kevin Stroud said since the building is in the historic district, we can receive paint and varnish at half price. Dennis said that can be accomplished by the county purchasing the paint and not the contractor. Woody asked Dennis where he wanted to go with the decision on colors. Pam Perry stated she would like to see some lighter carpet samples. It was decided that Dolores Smith, Pam Perry and Nell Weer be appointed a subcommittee to pick out colors for the building and present to the board for approval. Dennis suggested that there should be as few colors as possible since touch ups will have to be made regularly.

Dennis said discussions need to be started with the city because there will be a need to encroach on Monroe and Court Streets. Dennis said his idea is to use brick pavers on these streets with only the far side of Monroe Street being used for parallel parking. He also proposed using the city parking lot for extra parking. Woody said he would start a dialog with the city on incorporating Monroe and Court Streets for the building site. There was discussion about tearing down the old jail and using that space for parking. Kevin said he would call Judge Moore about getting talks going about the jail demolition and the 911 Office move.

There was discussion about the local police using the holding cell areas in the new facility for holding prisoners until they can be transported to Christian County.

Dennis also showed the board a chart of possible brick to be used. He stated there will be different textures used but the building will be all one color. Dennis proposed a reddish brown brick that is correct for the type of brick used in the era of the first courthouse. He recommended a larger brick of 4 x 8 so more brick than mortar would show. The board all seemed to like the brick Dennis recommended and he will bring a larger board of that brick and a similar one displayed for the board to see.

Vance said that when Phase B is submitted, it should be turned around within a two week period. He also said he would work to get the 911 Office move started.

The board decided they should have a special meeting before the next regular meeting to get something decided on the Construction Manager. Motion was made by Kevin Stroud that a special call meeting be held on Wednesday, August 23, 2006 at 4:30 p.m. at the Courthouse Annex to discuss whether or not the board wants to hire a construction manager and if so, which of the two that have made presentations will be hired. The motion was seconded by Pam Perry. By unanimous vote, the motion carried. The board agreed that the agenda for the August 23rd meeting will also allow for any comments or presentations by the architect. The secretary will advertise the meeting in the Cadiz Record and on WKDZ Radio.

Motion to adjourn was made by Pam Perry and seconded by Kevin Stroud. Woody asked those in favor of the motion to rise, which was unanimous.

Nell Weer, Secretary